

May 15, 2007 T-PrO Member Meeting

Members in attendance: Sharon Harn, Ori Parnby, Adriel Bush, Erika Dattner, , Jill Janis, Pam Laubscher, Rosa L. Moreno, Sue Zepeda, Wanda Baader, Barbra Russell, Jean Slagel, MaryLynn St.Germaine, Carolyn Sanger, Bea Rector

Speaker – Jody Owen, President of the Phoenix chapter of the National Association of Professional Organizers (NAPO) talked for half an hour on “Being Centered in the Midst of the Organizational Storm”. Her two page handout included helpful suggestions: *First Steps First* (breathe and look at the vision), *What is Your Why?*, *Reconnect*, *Honor Yourself*, and *Have Fun!*

Contact info: (and she welcomes us to come to a NAPO-AZ meeting)

The Space You're In

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Officers' Reports:

President – Sharon made up flow charts for web page and bio change requests

Also marked our homes on a Tucson map for improving our meeting location. Carolyn is researching this, so if you have any suggestions, please contact her.

Treasurer – Balance is \$1718.73

Membership - Currently 19 members

Publicity – When we get a larger, public meeting place (hopefully by August) Jean will advertise our meetings in newspaper Calendars.

Business:

Website – The DEADLINE has been EXTENDED for making free changes to your webpage bio! Now you have until May 31st to email Sharon your info. After that, we'll have a 'web liaison' who will communicate with Michelle (web designer) for you. So far, Jean and Sue have volunteered for the liaison job. Anyone else interested?

Go Month – Volunteers are needed for chairperson and co-chair for our January project, unless we decide to do a Shredathon instead of a make-over. (in which case Jean will coordinate) Figure 40-60 hours for the job.

Pam's radio show “Don't Agonize, Organize!” is now on *Saturdays* 5-6 pm, on 1330 AM KJLL The Jolt. The number for calling in is 529-3508. You can also listen live over the internet at www.tucsonsjolt.com

Bea still needs help with organizing recipes and coupons. Erika suggested a small, clear ABC accordion file for coupons, and a loose leaf notebook with dividers for recipes taped to regular paper. Please email Bea if you have other ideas.

Table Topic – Refusing a client and why, safety issues

Good policies:

- Trust your instincts. (don't stay to work if client seems mentally unbalanced, predatory, etc)
- Don't work where there are drugs, weapons or pornography.
- Have a prepared list of qualifying questions, such as “Does your husband know about this?”
“Do you often have to pay late fees for overdue bills?” and “How many pets do you have?”
- Get liability insurance and/or bonding. (Ori, Sue and Carolyn can recommend sources)
- Don't go to a stranger's home without leaving info with someone (time, location, phone number)
- If you do encounter a dangerous client, notify T-PrO president
- Be wary of clients who are *overly* concerned with how much you charge or *not at all* concerned about it; also of clients who try to tell you how to do your job.

Next meeting – June 19th 4:20 – 6:30, still at Rrrosa's (4180 N. Swan)

NO meeting in July.